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REAL ESTATE LAW CLERK

Giesbrecht, Griffin, Funk & Irvine LLP (“GGFI Law”) is a growing law firm based in Kitchener seeking a real estate law clerk with experience to join our real estate department.

The successful candidate shall:

- manage purchase, sale, and mortgage files from beginning to end, including drafting all necessary documentation and correspondence;
- be proficient with Teraview, Conveyancer, PCLaw and the entire MS Office suite;
- be a clear oral and written communicator;
- possess strong organizational skills;
- be willing and able to work both independently and as a member of a team; and
- be able to work in a fast-paced environment.

We offer competitive compensation and benefits.

We thank all applicants for their interest. Please note that only candidates selected for an interview will be contacted. Please e-mail your resume to GGFI Law to the attention of Cidalia Sousa at csousa@ggfilaw.com or fax to 519-579-8745.