

Aileen Jun

Waterloo, Ontario, Canada | aileen10162006@gmail.com | (226)-792-8518

Education

Laurel Heights Secondary School
Year of Graduation: June 2024

Spanish Language School, St. Louis
Sept 2018 - June 2020

Volunteer Experience

LEAF (Women's Law Advocacy) — Volunteer

Sept 2023- present

- Managing social media accounts
- Creating social media accounts and posts
- Collaborating with other members of the organization to spread awareness about gender equality using the power of law

Eight Paws Dog Rescue Member — Volunteer

Aug 2023-Present

- Performing various administrative work
- Managing social media account
- Replying to adopters' emails
- Posting updates on dogs that have been adopted
- Formatting biographies for dogs and helping them get adopted
 - Translating from Korean to English
- Posting dog's profiles on Adopt-a-pet, Petfinder and the main website
- Assigning tasks and sending reminders to other volunteers

Toronto Cat Rescue Team Member (PetSmart, Waterloo) — Volunteer

Mar 2023- present

- Responsible for looking after the cats at PetSmart (feeding, playing, cleaning etc.)
- Helping with cat adoptions (filling out documents, giving food and medical records to the adopter)
- Performing a visual health check on all pets
 - Isolating any that appear to be ill
- Removing all waste from litter boxes
- Providing additional food and water as needed
- Removing trash, taking to recycling and replacing trash can liner
- Securing center as detailed in the procedure
- Taking notes on the cat's personality and writing engaging biographies about them to help adopters choose the right cat
- Collaborating with other group members to create various social media posts

Animal Advocacy Social Media Account (@Pawesitivee)

Jan 2023- Present

- Created an Instagram account where I advocate and spread awareness about animal rights
- Managing and creating engaging Instagram posts using Canva
- Interacting with other animal advocacy accounts
- Started a small business to donate 10% of proceeds to an animal welfare organization
- Creating blog posts through extensive research and publishing them on a self-created website

Clair Hills Retirement Home, 530 Columbia St — Volunteer

Feb 2022 - Aug 2023

- Helping the Lifestyle team. The lifestyle team specializes in assisting seniors to live a better and more entertaining life
- Spending one-on-one time with the seniors who don't get many visitors
- Helping with setting up and running special events

ESQ LIT Program- UW Main Campus (DC Quad) — Contract Volunteer

Jul 2022 - Aug 2022

- Learned valuable leadership skills for a week
- Volunteered with a camp for two weeks where I observed different leadership skills
- Led camp activities
- Worked with young children between the ages of seven to eight

Work Experience

Animal Care Attendant - Buck Animal Hospital—Part-time Permanent

Sept 2023 - present

- Housekeeping duties (laundry, dishes, cleaning kennels)
- Looking after the animals at the hospital and making sure they are healthy
- Walking dogs that have had surgery, dental work etc
- Collaborating with other hospital members to hold animals while getting treated
- Medicating animals as needed
- Feeding animals that are boarding or staying overnight
- Other duties as required

Projects

The Beagle Alliance - Youth Town Hall

- Created and presented a presentation demonstrating youth in animal advocacy
 - Shared the youth perspective on animal rights and welfare
 - The presentation is posted on their Youtube and main website
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Awards

Waterloo North District Optimist Club Essay Contest - 2023

1st place

University of Waterloo, Writing In Colour Coquillium Award Finalist - 2023

The top 5 selected essays among all submissions.

OSSTF, Ontario Secondary School Teachers' Federation Creative Essay Competiton - 2024

Regional Winner (Region 3) in Category 2: Prose and Poetry Division (Senior, Grade 11-12) for the OSSTF Student Achievement Awards for 2024.